

CITY OF WILBURTON
SPECIAL SCHEDULED MEETING
June 28, 2019

Public Notice posted June 27, 2019, 10:30a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Special Scheduled Meeting** held on the **28th day of June, 2019 at 3:30p.m.** in the Wilburton City Hall Council chambers. Mayor Brinlee requested the Roll Call.

ROLL CALL:

City Clerk Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	ABSENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There was no comment.

1. DISCUSS AND TAKE ACTION TO APPROVE THE CDBG SEWER SYSTEM

IMPROVEMENTS NOTICE OF AWARD. ..Dale Burke, ISG, Presenting. (Tabled 20 June 2019)

Mr. Burke stated funds had been released from Department of Commerce (DOC) for the grant. There are no contingency funds in the amount; therefore, if additional funds needed, will return to City Council with requested amount. There were two (2) contracts awarded same date; CDBG to City (\$499,419) and CWRSF (\$391,800) to PWA. Councilman Sims asked if that would be an issue, to which Mayor Brinlee stated it would not be an issue.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE AWARD OF CDBG SEWER SYSTEM IMPROVEMENTS CONTRACT CONTINGENT ON FUNDS BEING AWARDED.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

2. DISCUSS AND TAKE ACTION TO APPROVE RENEWING LOAN #3467073 WITH COMMUNITY STATE BANK FOR \$50,000.12 FOR 2 KIOTI TRACTORS WITH PAYMENT OF \$11,353.00 DUE JUNE 30, 2019. City Clerk Blankenship stated the contract is set up for five (5) payments and this is the second one due by June 30th.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE RENEWING LOAN #3467073 WITH COMMUNITY STATE BANK FOR \$50,000.12 FOR 2 KIOTI TRACTORS WITH PAYMENT OF \$11,353.00 DUE JUNE 30, 2019

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

3. DISCUSS AND TAKE ACTION TO APPROVE BUDGET AMENDMENTS #12 (AIRPORT, \$8500); #13 (GEN FUND, \$35,540); #14 (WPWA, \$82,600); #15 (CAP IMPROVEMENT, \$17,790); #16 (STREET, \$30,210); #17 (CLEET, \$1,270) AND #18 (CHOCTAW CCPE, \$11,300). City Clerk Blankenship reviewed each amendment. It was determined that more data was needed for explanations of #13, #14, and #16 prior to approval. Data will be available for July Council Meeting.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE BUDGET AMENDMENTS #12, #15, #17, AND #18 AND TO TABLE AMENDMENTS #13, #14, AND #16.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4 DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 19-1233, OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) AGREEMENT.** Mayor Brinlee stated this is a resolution OMAG requests every year from municipalities to show support. A discussion followed of the various services offered.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE RESOLUTION 18-1233, OMAG AGREEMENT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5 DISCUSS AND TAKE ACTION TO APPROVE CORRECTION OF APRIL CITY COUNCIL MEETING MINUTES.** City Clerk Blankenship stated the motion in the approved Minutes for April 2019 did not include the entire motion made and should state the payment amount and source.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE CORRECTION OF APRIL 11, 2019 MONUTES, AGENDA ITEM #8.TO: “APPROVE ALTERNATIVE #1 TO CHANGE ORDER #1 WITH PAYMENT OF \$8766.68 FROM CHOCTAW COMMUNITY PARTNER FUND FOR THE SAFE ROUTES TO SCHOOL SIDEWALK PROJECT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6. DISCUSS AND TAKE ACTION TO APPROVE INVOICE FOR \$5,649.00 TO EMERGENCY APPARATUS MAINTENANCE COMPANY FOR REPAIR OF HALE PUMP.** Mayor Brinlee stated a Hale Pump is on the fire engine and is on the agenda as the amount exceeds the limit of \$5,000 he is authorized to approve. The Fire Department has the funds available to pay for the repair.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE \$5,649.00 TO EMERGENCY MAINTENANCE COMPANY FOR REPAIR OF HALE PUMP.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 7. ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO ADJOURN AT 3:55pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

//ABSENT//

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5